



SOR *Training Center*

PROFESSIONAL SECURITY OFFICER

“PROFESSIONAL LEADERSHIP DEVELOPMENT”

TRAINING PROGRAM

The *SOR Training Center* has developed this sixteen (16) hour program for supervisors or other lead professionals, who need these proven techniques to properly, supervise their subordinates. This course is designed to enhance skills that may already be possessed by the new supervisor and will allow them to receive willing cooperation from their subordinates and successfully complete assigned tasks. Information in this program includes:

- **The Definition of Leadership**
- **Principals of Leadership**
- **Three Methods of Leadership**
- **Management Skills**
- **Building the Cohesive Team**
- **Following the Chain of Command**
- **Counseling Subordinates**
- **Conflict Resolution**
- **Preventing and Dealing With Sexual Harassment**
- **Situational Ethics**
- **Drug Awareness in the Work Place**

SOR will furnish all necessary equipment and/or informational handouts.

Tuition is \$95.00

**2334 N Moore Avenue, Building “B”, Moore, OK 73160
405/793-0869 or FAX 405/793-0870**